



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF
GST & CENTRAL EXCISE, CHENNAI ZONE
(TAMILNADU & PUDUCHERRY)
No.26/1, Mahatma Gandhi Road, Chennai - 600 034.
Website:- <http://www.centralexcisechennai.gov.in//>
Email:- prcco.ccaestt.sr@gmail.com

SPORTS QUOTA RECRUITMENT

The Principal Chief Commissioner of GST & Central Excise, Chennai Zone invites applications from meritorious sportspersons for appointment to the following posts under sports quota.

Name of the post	No. of vacancies	Pay (Rs.)	Pay (Rs.) (Pre-revised)
Tax Assistant	13	Pay level-4 (Rs.25500 to Rs. 81100)	Rs.5200-20200+ Grade Pay of Rs. 2400 (PB-1)
Stenographer Gr.II	2	Pay level-4 (Rs. 25500 to Rs. 81100)	Rs.5200-20200+ Grade Pay of Rs. 2400 (PB-1)
Havaldar	3	Pay level-1 (Rs. 18000 to Rs. 56900)	Rs.5200-20200+ Grade Pay of Rs. 1800 (PB-1)
Multi-Tasking Staff	1	Pay level-1 (Rs. 18000 to Rs. 56900)	Rs.5200-20200+ Grade Pay of Rs. 1800 (PB-1)

Applications are invited from meritorious sportspersons who have represented:

- The country in an International Competition
- The State in a National Competition.
- The University in the Inter-University tournaments conducted by the Inter-University Sports Board.
- The State school team in National Sports/ Games for School, conducted by the All India School Games Federation or who have been awarded National Awards in Physical efficiency under the National Physical Efficiency Drive.

The candidates should have represented in the above said competitions in the following games viz., i) **Cricket (Men)** ii) **Football (Men)** iii) **Hockey (Men)** iv)

Kabaddi (Men) v) Volleyball (Men) and vi) Athletics- Track & Field (WOMEN). The detailed advertisement along with proforma of application and other terms and conditions can be downloaded from the websites <http://www.centralexcisechennai.gov.in//>. The applications duly signed should be addressed to **“The Additional Commissioner-CCA”, GST & Central Excise, Tamilnadu & Puducherry Zone, GST BHAWAN, 26/1, Nungambakkam High Road, Chennai-34.** The application in complete format with all supporting documents can also be sent to the e-mail.id: **prcco.ccaestt.sr@gmail.com**. It must be ensured that the applications are complete in the format prescribed and should reach the undersigned on or before 17.00 Hrs on 31.12.2021.

-sd/-

**ADDITIONAL COMMISSIONER-CCA
TAMILNADU & PUDUCHERRY ZONE**



Telephone : 044-28335030
Email id : prcco.ccaestt.sr@gmail.com

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF
GST AND CENTRAL EXCISE, TAMILNADU AND PUDUCHERRY
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai - 600 034

C. No. II/39/154/2021- CCA- Estt

Dated: 04.12.2021

RECRUITMENT AGAINST SPORTS QUOTA

The Principal Chief Commissioner of GST & Central Excise, Chennai Zone invites applications for the recruitment of Meritorious Sportspersons (Men only) active in Cricket, Football, Hockey, Kabaddi, Volleyball and Athletics-Track & Field (Women only) against Sports Quota for appointment to the following posts.

Name of the post	No. of vacancies	Pay (Rs.)	Pay (Rs.) (Pre-revised)
Tax Assistant	13	Pay level-4 (Rs.25500 to Rs. 81100)	Rs.5200-20200+ Grade Pay of Rs. 2400 (PB-1)
Stenographer Gr.II	2	Pay level-4 (Rs. 25500 to Rs. 81100)	Rs.5200-20200+ Grade Pay of Rs. 2400 (PB-1)
Havaldar	3	Pay level-1 (Rs. 18000 to Rs. 56900)	Rs.5200-20200+ Grade Pay of Rs. 1800 (PB-1)
Multi-Tasking Staff	1	Pay level-1 (Rs. 18000 to Rs. 56900)	Rs.5200-20200+ Grade Pay of Rs. 1800 (PB-1)

ELIGIBILITY CONDITIONS

Sportspersons who have represented in any of the following competitions / tournaments are eligible for consideration:-

- (i) Country in the International Competitions.
- (ii) State in the National Championships.
- (iii) University in the Inter-University Tournaments conducted by the Inter-University sports Board.
- (iv) State Schools Team in the National Sports / Games for Schools Conducted by the All India School Games Federation or who have been awarded National Awards in Physical efficiency under the National Physical Efficiency Drive.

2. EDUCATIONAL AND OTHER QUALIFICATIONS:

a) For Tax Assistant:

- (i) Should be Graduate in any discipline from any recognized University.
(Minimum qualification)
- (ii) Should possess a data entry speed of 8000 key depression per hour.

b) For Stenographer-Gr.II:

- (i) 12th class pass or equivalent from a recognized Board or University
- (ii) Skill Test Norms- Dictation: 10 minutes @ 80words/minute
 - Transcription 50 minutes
 - (English):65 minutes
 - (Hindi): (on computer)
 -

c) For Havaladar:

- (i) 10th class pass or equivalent from a recognized Board or University.
- (ii) Physical standard (minimum):

Men:

Height : 157.5 cms (relaxable by 5 cms in case of Garhwalis, Assamese, Gorkhas and members of the Scheduled Tribes)

Chest : 81 cms (fully expanded with minimum expansion of 5 cms);

Women:

Height: 152 cms and Weight: 48 kgs, (Height relaxable by 2.5 cms and weight relaxable by 2 kgs, for Garhwalis, Assamese, Gorkhas and members of the Scheduled Tribes);

d) For Multi Tasking Staff

10th class pass or equivalent from a recognized Board or University.

- 3. AGE LIMIT :** Should not be less than 18 years and not more than 27 Years as on 31.12.2021 with the upper age limit relaxable upto a maximum of 5 years for General/OBC and upto a maximum of 10 years in case of SC/ST.

- 4. APPLICATION :** Application as per prescribed format should be submitted in A4 paper. Applications not received in proper format will be summarily rejected without further correspondences.

5. CERTIFICATES TO BE ENCLOSED : Attested copies of the following certificates are to be enclosed along with the application (No originals to be enclosed)

- (i) Date of birth *as in Matriculation Certificate/Municipal Birth Certificate*
- (ii) Educational qualification
- (iii) Caste Certificate
- (iv) Sports eligibility Certificates regarding representation / National award in the prescribed form from the following authorities.

LIST OF AUTHORITIES

SL. NO	COMPETITION	AUTHORITY AWARDING CERTIFICATE	FORM IN WHICH CERTIFICATES ARE TO BE DETAILED / SUBMITTED
1	International Competition	Secretary of the National Federation/ Association of the game concerned	1
2	National Competition	Secretary of the State Association of the Game concerned	2
3	Inter-University Tournaments	Dean of Sports or other Officers in overall charge of sports of the University concerned	3
4	National/ Sports / Games for Schools	Director/ Additional / Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/ Education of the State	4
5	Physical Efficiency drive	Secretary or other Officers in overall charge of Physical Efficiency drive in the Ministry of Education and Social Welfare, Government of India.	5

Note: Specimens of the forms 1,2,3,4 and 5 referred to above are given in **ANNEXURE**

6. OTHER IMPORTANT CONDITIONS FOR RECRUITMENT:

- a) Two Recent passport size photographs to be enclosed with the Application.
- b) Applications not containing the required details/ enclosures, incomplete or unsigned will be rejected summarily without any further correspondence.
- c) The candidates are required to make their own arrangements for attending Ground (Physical) trials, if called for, by this office. Success in the above tests confers no right to appointment unless Department finds the candidate suitable.
- d) The Selected candidates will be on probation for a period of two years.
- e) The Selected candidates are liable to be posted anywhere in Tamil Nadu, Puducherry in any GST & Central Excise offices under the Cadre Control of the Principal Chief Commissioner of GST & Central Excise, Tamil Nadu and Puducherry Zone.
- f) Candidates Selected, at the time of Joining, should execute an undertaking/bond (as prescribed), whereby, he/she undertakes not to quit the job offered within a minimum period of Three years from the date of Joining the Department.
- g) Selected candidates will be required to give an undertaking not to apply for Inter-Commissionerate transfer for a minimum period of 5 years.
- h) The Final selection will be through Trials by a Committee which will be constituted for this purpose. The dates for the same will be intimated to the eligible candidates in due course.
- i) SC/ST/OBC candidates will have to submit a Caste Certificate issued by the competent Govt. Authority for the purpose.
- j) Application for each post should be sent separately. The cover should be super-scribed either as "Application for the Post of Tax Assistant or Stenographer-Gr-II or Havaladar or Multi Tasking Staff under Sports Quota Recruitment - Name of the Sports event:_____ (mention the discipline /game)" The last date for receipt of the application is 31.12.2021 (Friday) at 5 PM. Applications received beyond the stipulated time will not be entertained.
- k) The Applications in complete format with all supporting documents can also be sent to the e-mail ID: prcco.ccaestt.sr@gmail.com
- l) No personal contacts will be entertained in this regard.

7. SUBMISSION OF APPLICATION :

The application together with the required enclosures should reach:

**The Additional Commissioner -CCA,
Office of the Principal Chief Commissioner of GST & Central Excise,
Tamil Nadu & Puducherry Zone, Chennai,
GST BHAWAN
26/1 Mahatma Gandhi Road,Nungambakkam
Chennai 600 034.**

**ADDITIONAL COMMISSIONER
Cadre Controlling Authority
Tamil Nadu & Puducherry Zone, Chennai**

**APPLICATION FOR THE POST OF
TAX ASSISTANT/STENOGRAPHER-GR.II/HAVALDAR /MULTI TASKING STAFF
SPORTS QUOTA RECRUITMENT**

Applied for the post of _____ Discipline / Game _____	A passport size photograph of the candidate is to be pasted and duly signed
--	---

- 1 Candidate's Name (in full) :
- 2 Father/ Mother Name :
- 3 Date of Birth(DD/MM/YYYY) :
- 4 Age as on 31.12.2021 : ... yrs,months
- 5 Address for correspondence & contact nos. : Address:
Mobile No.:
Landline:
- 6 Whether SC/ST/OBC/GEN :
- 7 Caste & Nationality :
- 8 Educational and other Qualification(s),if any :
- 9 Level of Representation in game/Sports :
(indicate whether represented
(a) Country/State
(b) University
(c) State schools team
- 10 Full details regarding the representation/ National award received including the event in which represented /year :
- 11 Any other special achievement :

DECLARATION

I-----son of Shri.----- hereby solemnly declare that all information given above is true and complete to the best of my knowledge. If any irregularity/Information are noticed incorrect/false at any stage, my candidature/Service stands liable to be cancelled/terminated, anytime.

Place:
Date:

Signature:
Name:

ANNEXURE

FORM- 1

**(for representing India in an International Competition in one of the
recognized Games / Sports)**

NAIONAL FEDERATION / NATIONAL ASSOCIATION OF

**Certificate to meritorious sportsmen for employment to Group 'C'
services under the Central Government**

Certified that Shri_____ son of Shri_____ resident of _____ (complete address) represented the Country in the game/event of _____ in _____ competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual /team in the above said Competition / Tournament was_____.

The Certificate is being given on the basis of record available in the Office of National Federation /National Association of _____

Signature

Name

Designation

Name of the Federation/

National Association

Address

Seal

Place :

Date :

Note: This Certificate will be valid only when signed personally (in original) by the Secretary, National Federation /National Association.

ANNEXURE

FORM -2

**(for representing State in an National Competition in one of the
recognized Games / Sports)**

STATE ASSOCIATION OF _____ IN THE GAME OF

**Certificate to meritorious sportsmen for employment to Group 'C'
services under the Central Government**

Certified that Shri _____ son of Shri _____
resident of _____ (complete address represented the State in
the game / event of _____ in _____ National
competition / Tournament held at _____ from
_____ to _____.

The position obtained by the individual /team in the above said
Competition / Tournament was _____.

The Certificate is being given on the basis of record available in the Office
of the State Association of _____

Signature

Name

Designation

Name of the State

Association

Address

Seal

Place :

Date :

Note: This Certificate will be valid only when signed personally (in original) by
the Secretary, State Association.

ANNEXURE

FORM- 3

**(for representing University in an National / Inter University Competition
in one of the recognized Games / Sports)**

UNIVERSITY OF _____

**Certificate to meritorious sportsmen for employment to Groups 'C'
services under the Central Government**

Certified that Shri _____ son of Shri _____
resident of _____ student of _____
represented the University of _____ in the game/event of
_____ in Inter-University competition/ Tournament held at
_____ from _____ to
_____.

The position obtained by the individual /team in the above said
Competition / Tournament was _____.

The Certificate is being given on the basis of record available in the Office
of Dean of Sports of Officer in overall charge of sports in the University of

Signature

Name

Designation

Name of the University/

Address

Seal

Place :

Date :

Note: This Certificate will be valid only when signed personally (in original) by
the Dean/Director or other Officer in overall charge of sports in the University.

ANNEXURE

FORM -4

(for representing State School in National Sports for School Games in one of the recognized Games / Sports)

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF

Certificate to meritorious sportsmen for employment to Group 'C' services under the Central Government

Certified that Shri_____ son of Shri_____ resident of _____ (complete address of student _____) represented the _____ State School Team in the game/event of _____ in the National Games for Schools held at _____ from _____ to _____.

The position obtained by the individual /team in the above said Competition / Tournament was_____.

The Certificate is being given on the basis of record available in the Office of Directorate of Public Instructions/ Education of _____

Signature

Name

Designation

Address

Seal

Place :

Date :

Note: This Certificate will be valid only when signed personally(in original) by the Director or Additional / Joint or Deputy Director in overall of sports/games for school in the Directorate of Public Instructions/ Education of the State.

ANNEXURE

FORM -5

(for being awarded National Awards in Physical efficiency under the National Physical Efficiency Drive in one of the recognized Games / Sports)

GOVERNMENT OF INDIA / MINISTRY OF EDUCATION AND SOCIAL WELFARE

Certificate to meritorious sportsmen for employment to Group 'C' services under the Central Government

Certified that Shri_____ son of Shri_____ resident of _____ (complete address represented the _____ School Team in the game/event of _____ in the National competition held at _____ from _____ to _____.

The Certificate is being given on the basis of record available in the Ministry of Education and Social Welfare.

Signature

Name

Designation

Address

Seal

Place :

Date :

Note: This Certificate will be valid only when signed personally (in original) by the Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.