



OFFICE OF THE ASSISTANT COMMISSIONER OF GST AND CENTRAL EXCISE
'NUNGAMBAKKAM' DIVISION, CHENNAI I COMMISSIONERATE
26/1, MAHATMA GANDHI ROAD, NUNGAMBAKKAM, CHENNAI - 600034

C.No.1/17/01/2018-Admn.

Dated: 02.03.2018

CALL FOR QUOTATION

Quotations are called for from the reputed dealers towards supply of the following stationery to this Office.

| S.No. | Description of the item | Quantity required |
|-------|-----------------------------|-------------------|
| 1 | File covers with name print | 2000 nos |
| 2 | Blue pens | 500 nos |
| 3 | Black pens | 500 nos |
| 4 | Red pens | 100 nos |
| 5 | File bands | 500 nos |
| 6 | Brown envelopes (small) A4 | 1000 nos |
| 7 | Brown envelopes (big) FS | 500 |
| 8 | Cloth covers (A4) | 400 |
| 9 | Cloth covers (FS) | 200 |
| 10 | Stick file FS | 100 |
| 11 | Stick file A4 | 100 |
| 12 | File tags | 50 bundles |
| 13 | Calculators (CASIO) | 10 nos |
| 14 | Staplers | 15 Nos. |
| 15 | Stapler pins | 10 box |
| 16 | Pencils + Eraser | 20 box |
| 17 | Fevistiek | 50 Nos. |
| 18 | Ruled registers (1 Quire) | 20 Nos. |
| 19 | Ruled registers (2 Quire) | 10 Boxes |
| 20 | Single punch | 20 nos |
| 21 | Double punch | 10 nos |
| 22 | Stamp pads | 20 nos |
| 23 | High Lighters | 20 Boxes |
| 24 | Correction Pen (Whitner) | 20 Nos. |
| 25 | Flags (4 Colors) | 50 Nos. |
| 26 | Meeting pads | 100 nos |
| 27 | Milton flask | 1 ltrs. |
| 28 | Cello tape (brown) big | 10 Nos. |

| | | |
|----|--------------------------|---------|
| 29 | Cello tape (plain) big | 10 Nos. |
| 30 | Cello tape (plain) small | 10 Nos. |

The Quotations are to be submitted on or before 16.03.2018(5:00 PM) to the following Address in a sealed cover.

The Assistant Commissioner of GST & Central Excise,
Nungambakkam Division, North Commissionerate,
26/1 Mahatma Gandhi Road, 5th Floor Annexe Building, GST Bhawan
Nungambakkam, Chennai-34.

Decision of the Assistant Commissioner is final and may reject the Quotation in full without assigning any reason or whatsoever.


ASSISTANT COMMISSIONER

To: The Superintendent(Computers)
Hqrs., North Commissionerate,
(for uploading in the website)
The Notice Board, 5th Floor Annexe Building,
GST Bhawan Nungambakkam, Chennai-34.

Copy to: The Registered Suppliers.