To
The Assistant Commissioner of GST & Central Excise,
GST North Commissionerate (Systems),
26/1, M.G.Road, Nungambakkam,
Chennai - 600 034.

{Kind Attention – The Systems Manager – Website Development}

Sir,

SUB:- NACIN – Publication of the Training calendar for the Month of August,
2018 in the official website of GST & Central Excise, Tamil Nadu & Puduchery Zone (http://centralexcisechennai.gov.in/) - reg

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The monthly training calendar for the month of August, 2018 has been approved
by Principal Additional Director General, NACIN, Chennai. It is requested that the said monthly
Training calendar indicating the list of Courses scheduled to be conducted during the month of
August, 2018 by NACIN, Chennai which is enclosed herewith may please be published in the
official website of the department for the benefit of all the officers working in Tamil Nadu &
Puducherry Zone.

Encl: as above

Yours faithfully,

(R. SRIVATSAN)
SUPERINTENDENT
C. No: II/15/03/2018-Trg.

To

The Principal Chief Commissioner of GST & Central Excise,
The Chief Commissioner of Customs, Custom House, Chennai.
The Commissioner of GST & Central Excise - Chennai North,
The Commissioner of GST & Central Excise - Chennai South,
The Commissioner of GST & Central Excise - Chennai Outer,
The Commissioner of GST & Central Excise, Audit-I, Chennai,
The Commissioner of GST & Central Excise, Audit-II, Chennai,
The Commissioner of GST & Central Excise, Appeals-I, Chennai,
The Commissioner of GST & Central Excise, Appeals-II, Chennai,
The Commissioner of GST & Central Excise, Puducherry,
The Commissioner of GST & Central Excise, Coimbatore,
The Commissioner of GST & Central Excise, Audit (Coimbatore),
The Commissioner of GST & Central Excise, Appeals (Coimbatore),
The Commissioner of GST & Central Excise, Salem,
The Commissioner of GST & Central Excise, Trichy,
The Commissioner of GST & Central Excise, Madurai,
The Additional Commissioner of GST & Central Excise, Tirunelveli,
The Commissioner(s) of Customs, Chennai II, III, IV, V, VI & VIII/ Trichy/Tuticorin
The Principal Commissioner of Customs, Chennai I & VII
The Additional Director General of Directorates, Chennai.

Dated: 06.07.2018

Sir/Madam,

Sub: Training – Calling for Nomination of Officers for the training courses to be conducted at Chennai during August, 2018 – Regarding.

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The following is the schedule of courses proposed to be conducted during the month of August, 2018 at NACIN.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Month of AUGUST, 2018</th>
<th>Level of Officers (Group)</th>
<th>Nominations called for from</th>
<th>Course Director S/Shri./Ms.</th>
<th>Counsellor Shri./Smt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>TALLY / ERP based Auditing under GST</td>
<td>07.08.2018 &amp; 08.08.2018</td>
<td>Group A, B &amp; C</td>
<td>GST and Central Excise</td>
<td>Venugopalalan Nair</td>
<td>R.Srivatsan</td>
</tr>
<tr>
<td>3.</td>
<td>GSTN – Portal related updates and ACL functions/Role Assignments/Back end</td>
<td>17.08.2018</td>
<td>Group A, B &amp; C</td>
<td>GST and Central Excise</td>
<td>N.Uma Shanthi</td>
<td>V.P.Hari</td>
</tr>
</tbody>
</table>
2. All Nominations may please be sent in the following format so as to facilitate contact, registering them in NACIN Training Software and for obtaining online feedback. All such nominations may please be sent so as to reach this Office at least 10 days before the commencement of the course. If it is not possible to nominate any Officer, a NIL report may please be sent.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name / If NACIN Trainee code has already been generated, indicate the same</th>
<th>e-mail ID</th>
<th>Mobile No.</th>
<th>Gender (M/F)</th>
<th>Date of Birth</th>
<th>Name of the Committee / Directorate</th>
<th>Designation</th>
<th>Category (SC / ST / OBC / Others)</th>
<th>Employee code</th>
<th>SSO ID</th>
</tr>
</thead>
</table>

3. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACIN before starting their journey.

The Officers so nominated may please be

a) asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.

b) informed that they will be able to leave the Academy on the concluding date only after 05 45 PM and accordingly they may arrange their return tickets.

c) informed that the Academy (NACIN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.

d) informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. 26160412 / 26160474) and there is transport facility from Hostel to NACIN and back. The hostel accommodation will be provided on first come first serve basis.

Yours faithfully,

[Signature]

(VASA SESHAGIRI RAO)

Pr. ADDITIONAL DIRECTOR GENERAL