To
The Assistant Commissioner of GST & Central Excise,
GST North Commissionerate (Systems),
26/1, M.G.Road, Nungambakkam,
Chennai – 600 034.

{Kind Attention – The Systems Manager – Website Development}

Sir,

**SUB:-** NACIN – Publication of the revised Training calendar for the Month of October, 2018 in the official website of GST & Central Excise, Tamil Nadu & Puduchery Zone ([http://centralexcisechennai.gov.in/](http://centralexcisechennai.gov.in/)) - reg

Kind reference is invited to this office letter of even number dated 11-09-2018 with a request to publish the monthly training calendar for the month of October, 2018 in the official website of the department. In this regard, as two scheduled courses stand cancelled and many new courses have been proposed for the month of October, 2018, the revised monthly training calendar for the month of October, 2018 as approved by Principal Additional Director General, NACIN, Chennai, which is enclosed herewith may please be published in the official website of the department for the benefit of all the officers working in Tamil Nadu & Puducherry Zone.

Encl: as above

Yours faithfully,

[Signature]

(VENUGOPALAN NAIR)
ASSISTANT DIRECTOR
C. No: II/15/03/2018-Trg.  
Dated: 27.09.2018

To
The Principal Chief Commissioner of GST & Central Excise,
The Chief Commissioner of Customs, Custom House, Chennai.
The Commissioner of GST & Central Excise - Chennai North,
The Commissioner of GST & Central Excise - Chennai South,
The Commissioner of GST & Central Excise - Chennai Outer,
The Commissioner of GST & Central Excise, Audit- I, Chennai,
The Commissioner of GST & Central Excise, Audit- II, Chennai,
The Commissioner of GST & Central Excise, Appeals- I, Chennai
The Commissioner of GST & Central Excise, Appeals- II, Chennai,
The Commissioner of GST & Central Excise, Puducherry,
The Commissioner of GST & Central Excise, Coimbatore,
The Commissioner of GST & Central Excise, Audit (Coimbatore),
The Commissioner of GST & Central Excise, Appeals (Coimbatore)
The Commissioner of GST & Central Excise, Salem,
The Commissioner of GST & Central Excise, Trichy,
The Commissioner of GST & Central Excise, Madurai
The Additional Commissioner of GST & Central Excise, Tirunelveli,
The Commissioner(s) of Customs, Chennai II, III, IV, V, VI & VII/ Trichy/Tuticorin
The Principal Commissioner of Customs, Chennai I & VII
The Additional Director General, Vigilance, SZU
The Additional Director General of Directorates, Chennai.
The Commissioner, Commercial Tax, Puducherry.

Sir/Madam,

Sub: Training – Calling for Nomination of Officers for the training courses to be conducted at Chennai during October, 2018 – Regarding.

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Kind reference is invited to this office letter of even number dated 03-09-2018 intimating the schedule of courses proposed to be conducted for the month of October, 2018. In this regard, it may please be noted that the Course on Allied acts- Plant quarantine Act-Wild life Act, Animal Quarantine, Drugs & Cosmetics Act, FSSAI & Bureau of Indian Standards Act (Sl.No.4) scheduled from 15-10-2018 to 17-10-2018 and Workshop on AEO procedures and latest changes on Customs w.r.t GST Acts (Sl.No.8) scheduled on 30-010-2018 stand cancelled as the similar Training programmes on the same subjects of FSSAI,RMS & PCA and SWIFT are being held in lieu of the same. Accordingly, revised schedule of courses proposed to be conducted for the month of October, 2018 is as below.
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Month of October, 2018</th>
<th>Level of Officers (Group)</th>
<th>Nominations called for from</th>
<th>Course Director S/Shri./Ms.</th>
<th>Counsellor Shri./Smt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Induction Course for Inspectors of GST &amp; C.Ex</td>
<td>08-10-2018 To 30-11-2018</td>
<td>Group B</td>
<td>GST and Central Excise</td>
<td>Venugopalan Nair</td>
<td>R.Srivatsan</td>
</tr>
<tr>
<td>3.</td>
<td>Two day Refresher course on latest development of GST Law and Procedures</td>
<td>09-10-2018 &amp; 10-10-2018</td>
<td>Group A, B &amp; C</td>
<td>CGST &amp; Central Excise and SGST</td>
<td>N.Uma Shanthi</td>
<td>Tara K.Jyothis</td>
</tr>
<tr>
<td>5.</td>
<td>Course on Gender Sensitization</td>
<td>12-10-2018</td>
<td>Group A, B &amp; C</td>
<td>Customs, GST and Central Excise</td>
<td>N.Uma Shanthi</td>
<td>T.G.Geetha</td>
</tr>
<tr>
<td>6.</td>
<td>Course on FSSAI for officers of Southern Zone – Batch I</td>
<td>15-10-2018</td>
<td>Group A, B</td>
<td>Customs</td>
<td>C.Rama Prasada Reddy</td>
<td>G. Subbu Lakshmi</td>
</tr>
<tr>
<td>8.</td>
<td>Course on FSSAI for officers of Southern Zone – Batch II</td>
<td>22-10-2018</td>
<td>Group A, B</td>
<td>Customs</td>
<td>C.Rama Prasada Reddy</td>
<td>K.P.Balaji</td>
</tr>
<tr>
<td>11.</td>
<td>Course on Right to Information Act</td>
<td>26-10-2018</td>
<td>Group A, B &amp; C</td>
<td>Customs, GST and Central Excise</td>
<td>V.Bhaskaran</td>
<td>T.G.Geetha</td>
</tr>
<tr>
<td>12.</td>
<td>All India Trainer of Trainers Programme on RMS &amp; PCA</td>
<td>26-10-2018</td>
<td>Group A &amp; B</td>
<td>Customs</td>
<td>Venugopalan Nair</td>
<td>G. Subbu Lakshmi</td>
</tr>
<tr>
<td>13.</td>
<td>All India Trainer of Trainers Programme on SWIFT</td>
<td>30-10-2018</td>
<td>Group A &amp; B</td>
<td>Customs</td>
<td>Venugopalan Nair</td>
<td>V.P.Hari</td>
</tr>
</tbody>
</table>
2. It is evident from the above that this Academy is taking extensive efforts in organizing trainings on variety of subjects to ensure that the requirements of field formations are satisfied effectively on the aspect of Capacity building. Therefore, it is requested that, for each of the above training courses, **at least Five (05) officers from each commissionerate** may be nominated, so that the officers working in various commissionerates are equipped to deal with discharging their official responsibilities more efficiently.

3. **All Nominations may please be sent in the following format so as to facilitate contact, registering them in NACIN Training Software and for obtaining online feedback.** All such nominations may please be sent so as to reach this Office at least 10 days before the commencement of the course. If it is not possible to nominate any Officer, a **NIL** report may please be sent.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name / If NACIN Trainee code has already been generated, indicate the same</th>
<th>e-mail ID</th>
<th>Mobile No.</th>
<th>Gender (M/F)</th>
<th>Date of Birth</th>
<th>Name of the Comm'te / Directorate</th>
<th>Designation</th>
<th>Category (SC / ST / OBC / Others)</th>
<th>Employee code</th>
<th>SSO ID</th>
</tr>
</thead>
</table>

4. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACIN before starting their journey.

The Officers so nominated may please be:

- **a)** asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.
- **b)** informed that they will be able to leave the Academy on the **concluding date only after 05 45 PM** and accordingly they may arrange their return tickets.
- **c)** informed that the Academy (NACIN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.
- **d)** informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. 26160412 / 26160474) and there is transport facility from Hostel to NACIN and back. The hostel accommodation will be provided on first come first serve basis.

Regard

Yours faithfully,

[Signature]

27/9/18

(VASA SESHAGIRI RAO)

Pr. ADDITIONAL DIRECTOR GENERAL