OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GOODS AND SERVICE TAX AND CENTRAL EXCISE, CHENNAI NORTH COMMISSIONERATE
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034
C.No.II/36/06/2017- Estt.Ch-N. Dated: 02.2018

To
The Deputy/Assistant Commissioners of CGST & CX, Hqrs and all Divisions, Chennai North Commissionerate.
The CAO, Chennai North

Sir/Madam,

Sub : Training – Calling for nomination of officers for the training courses to be conducted at Chennai during March, 2018 Reg.

Please refer to letter C.No. II/15/02/2015-Trg., dated 06.02.2018 of Pr.ADG NACIN, Chennai, calling for nomination of officers for the training courses to be conducted at NACIN, Chennai during March, 2018- uploaded in the official website of Central Excise, Chennai.

The willingness of officer if any may be furnished to this section by 02.03.2018

Yours faithfully,

(M.K. KADAMANDRAN)
ASSISTANT COMMISSIONER (P&V)

Copy To:
The Supdt- Computer ( for uploading)
C. No: II/15/02/2015-Trg.

To

The Principal Chief Commissioner of Central Tax & Central Excise,
The Chief Commissioner of Customs, Custom House, Chennai,
The Commissioner of Central Tax & Central Excise - Chennai North,
The Commissioner of Central Tax & Central Excise - Chennai South,
The Commissioner of Central Tax & Central Excise - Chennai Outer,
The Commissioner of Central Tax & Central Excise, Audit- I, Chennai,
The Commissioner of Central Tax & Central Excise, Audit- II, Chennai,
The Commissioner of Central Tax & Central Excise, Appeals- I, Chennai,
The Commissioner of Central Tax & Central Excise, Appeals- II, Chennai,
The Commissioner of Central Tax & Central Excise, Puducherry,
The Commissioner of Central Tax & Central Excise, Coimbatore,
The Commissioner of Central Tax & Central Excise, Audit (Coimbatore),
The Commissioner of Central Tax & Central Excise, Appeals (Coimbatore)
The Commissioner of Central Tax & Central Excise, Salem,
The Commissioner of Central Tax & Central Excise, Trichy,
The Commissioner of Central Tax & Central Excise, Madurai
The Additional Commissioner of Central Tax & Central Excise, Tirunelveli,
The Commissioner(s) of Customs, Chennai II, III, IV, V, VI & VIII/ Trichy/Tuticorin
The Principal Commissioner of Customs, Chennai I & VII
The Additional Director General of Directorates, Chennai.

Sir/Madam,

Sub: Training – Calling for Nomination of Officers for the training courses to be conducted at Chennai during March, 2018 – Regarding.

The following is the schedule of courses proposed to be conducted during the month of March, 2018 at NACIN.

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Name of the Course</th>
<th>Month of MARCH 2018</th>
<th>Level of Officers (Group)</th>
<th>Nominations called for from</th>
<th>Course Director S/Shri./Ms.</th>
<th>Counsellor Shri./Smt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Refresher Course on GST Portal</td>
<td>05.03.18 &amp; 06.03.18</td>
<td>Group A &amp; B</td>
<td>GST and Central Excise</td>
<td>Venugopalalan Nair</td>
<td>R.Srivatsan</td>
</tr>
<tr>
<td>2.</td>
<td>Two day Refresher course on latest development of GST Law and Procedures</td>
<td>06.03.18 &amp; 07.03.18</td>
<td>Group A &amp; B</td>
<td>GST and Central Excise</td>
<td>Rosa Usha Antony</td>
<td>Tara Jyothis</td>
</tr>
<tr>
<td>3.</td>
<td>Gender Sensitization</td>
<td>09.03.18</td>
<td>Group A, B &amp; C</td>
<td>Customs, GST and Central Excise</td>
<td>Rosa Usha Antony</td>
<td>Babita A.S.</td>
</tr>
</tbody>
</table>
2. All nominations may please be sent in the following format so as to facilitate contact, registering them in NACIN Training Software and for obtaining online feedback. All such nominations may please be sent so as to reach this Office at least 10 days before the commencement of the course. If it is not possible to nominate any Officer, a NIL report may please be sent.

### TRAINING NOMINATION FORMAT

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name / If NACIN Trainee code has already been generated, indicate the same</th>
<th>e-mail ID</th>
<th>Mobile No.</th>
<th>Gender (M/F)</th>
<th>Date of Birth</th>
<th>Name of the Comm'te / Directorate</th>
<th>Designation</th>
<th>Category (SC / ST / OBC Others)</th>
<th>Employee code</th>
<th>SSO ID</th>
</tr>
</thead>
</table>

3. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACIN before starting their journey.

The Officers so nominated may please be

a) asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.

b) informed that they will be able to leave the Academy on the **concluding date only after 05 45 PM** and accordingly they may arrange their return tickets.

c) informed that the Academy (NACIN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.

d) informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 16th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. 26160412 / 26160474) and there is transport facility from Hostel to NACIN and back. The hostel accommodation will be provided on first come first serve basis.

Yours faithfully,

(Signed)

(VASA SESHAGIRI RAO)

Pr. ADDITIONAL DIRECTOR GENERAL