



Computers Section

केन्द्रीय वस्तु और सेवा कर और केन्द्रीय उत्पाद के प्रधान आयुक्त का कार्यालय, चेन्नई - उत्तर

**OFFICE OF THE PRINCIPAL COMMISSIONER OF CENTRAL GOODS AND SERVICE TAX AND CENTRAL EXCISE, CHENNAI NORTH**

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै - 600 034

26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034.

C. No. II/12/02/2018.Estt.Ch.N

Dated: 22.10.2018

To

The Deputy /Assistant Commissioners of CGST & Central Excise,  
Hqrs., Office / All Divisions, Chennai North,  
Chennai -- 600 034.

Sir / Madam,

Sub : Holding of Central Excise Departmental Examination of Inspectors for  
Confirmation from 04.12.2018 to 07.12.2018 -- Reg.

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Please find enclosed Additional Director General, NACIN Kanpur letter F.No. II(12)06/Estt/NACIN/ZCI/KNP/2018/1193(S/L) dated 16.10.2018 on the above subject.

2. The examination will be conducted in Chennai North Head Quarters Office from 04.12.2018 to 07.12.2018. The Schedule and Syllabus for above said departmental examination are detailed in the enclosed Annexure - I of above cited NACIN, Kanpur letter. The candidates are requested to visit the official website of NACIN Kanpur [www.nacenkanpur.gov.in](http://www.nacenkanpur.gov.in) for further details.

3. Application from Inspectors, desirous of applying for the Examination duly verified and certified by the Divisional A.O/A.O (DIO) Hqrs. should reach this office on or before 19.11.2018. Applications received after this date will not be considered.

4. The candidate who has passed Matriculation or an equivalent or Higher Exam with Hindi as one of the subjects or has passed first year intermediate Arts exam with Hindi as compulsory subject or who has passed Examination such as Pravesika, Rashira Basha, Visharad or Praveen conducted by Dakshin Barath Hindi Prachar Sabha may apply for exemption from appearing in Hindi paper along with proof. Any request for exemption received subsequently will not be entertained.

5. A Ministerial officer promoted to the executive grade should if he has already passed the test prescribed for the ministerial grade, pass the departmental examination in the Paper IV "Law" and Paper V "Viva Voce" within one year of his promotion to the executive grade.

6. Ministerial officers if they so desire can take the examination in Law prescribed for Inspectors before they are actually promoted to executive grade.

7. The DR Inspectors should clear the Departmental Examination within the probationary period of two years. Failure to clear the paper within the stipulated period will result in withholding of further increments beyond two years / one year respectively and confirmation in respect of DR/PR Inspectors respectively.

8. Particulars of Inspectors (whether DR / Promotee) should be indicated in the covering letter.

9. All officers who are required to pass the examination are permitted to avail as many chances may occur within the prescribed period of 2 years from the date of their appointment and within which they are required to pass the departmental examination.

10. If no application is received by **19.11.2018** it will be construed that nobody is willing to appear for the examination. A NIL report may be submitted to this office if no officer is willing to appear for the examination.

11. Candidates may make necessary arrangement for requisite books in respect of Paper with books.

12. Further, as per instructions of NACIN Kanpur, smart phone / cell phone will not be allowed inside the examination hall. **Hence, possession / usage of smart phone / cell phone by any candidate may attract appropriate action as deemed fit by the Competent Authority.**

Yours faithfully,

Encl.: NACIN Letter &  
Application form. (by email)

  
(MAYA CHANDRAN)  
ASSISTANT COMMISSIONER (P&V)

Copy to:

1. The Superintendent of CGST and Central Excise,  
Computers Section, CH. North (for uploading)

**APPLICATION FORM**

APPLICATION FOR ENROLMENT FOR THE DEPARTMENTAL EXAMINATION OF  
INSPECTORS FOR CONFIRMATION, TO BE HELD IN DECEMBER, 2018.

1.	Name and Designation of the candidate	:	
2.	Place of working : Division / Organisation	:	
3.	Emp.Code of the candidate	:	
4.	Category of the candidate (SC/ ST/ GEN.)	:	
5.	Papers applied for	:	
6.	Papers already passed, if any, a) Roll No. and date of passing the examination to be given. b) If the applicant is an ICT, furnish full particulars of papers already passed, if any, in the previous Commissionerate )	:	
7.	Date of appointment as Inspector (DR) If promotee, i) Date of Promotion ii) Grade from which promoted (iii) whether regular / adhoc	:	
8.	Whether the applicant has already passed / appeared / sought exemption for Paper in Hindi in the confirmation / promotion exam. (if so, please clearly mention whether already passed / appeared / sought proper exemption for the Hindi Paper and if so, the Year and month of passing / appearing the Departmental Examination / reference no. for exemption from appearing Hindi may be given )	:	Passed / Appeared Sought exemption vide
9.	No. of chances availed (Paper wise)	:	
10	Mobile No. and Email id	:	

**SIGNATURE OF THE CANDIDATE  
(WITH DATE)**

Certified that the above particulars furnished by the individual are found to be correct as per the Service Book entries maintained in the division / Hqrs.Office.

**SIGNATURE OF DIVISIONAL AO / AO(SB) HQRS.**