TRADE NOTICE NO. 1/2017

All Central Excise and Service Tax Registrants

Please enroll for GST on or before 31st March, 2017

Lug on to www.aceis.gov.in

Simple Steps for Migration into GST

1. Log on to www.aceis.gov.in for using user name and password.
2. Click on "Enrollment" on the top menu bar.
3. Click on "New Application" on the left side menu bar.
4. Select "Central Excise & Customs" to file new application.

Sub: - GST MIGRATION SEVA KENDRA - Reg.

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Attention of Trade and general public is invited to the above captioned subject. To facilitate smooth migration of assesses to GSTN and sort out any problems faced by assesses, a GST SEVA KENDRA would be functioning in the following address:

Office of the Commissioner of Central Excise, Chennai-II,
1st floor 692, MHU Complex, Nandanam,
Chennai – 600035.

The following officers have been nominated to assist in the issues arising out of GST migration. These officers may be contacted if the assesses could not resolve their problems at the range level or otherwise.

<table>
<thead>
<tr>
<th>Name of the officers (S/Sri/Smt)</th>
<th>Designation</th>
<th>Contact No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pradeep Chandra Yadav</td>
<td>Assistant Commissioner</td>
<td>24330066 - Extn. 410</td>
</tr>
<tr>
<td>Rajni S Menon</td>
<td>Assistant Commissioner</td>
<td>26243886</td>
</tr>
<tr>
<td>P. Karunakar Reddy</td>
<td>Superintendent</td>
<td>24330066 - Extn. 680</td>
</tr>
<tr>
<td>R K Murali</td>
<td>Superintendent</td>
<td>24330066 - Extn. 656</td>
</tr>
</tbody>
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Members of the Trade / Industry are requested to avail the services of the Seva Kendra in case of difficulty, if any, in migrating to GST and ensure their fullest cooperation for migration to GSTN.

(The Trade (as per mailing list))