Sub: Direct Recruitment in the grade of Junior Translators (CSOLS) / Junior Hindi Translators (in Sub-ordinate offices) & Hindi Pradhyapak (Central Hindi Training Institute) etc., Examination, 2011 - Regarding.

Shri. Ajay Shaw, is a candidate recommended for appointment by the Staff Selection Commission for the post of Junior Hindi Translator in Chennai Central Excise Zone (Tamil Nadu & Puducherry) on the basis of result of Junior Translators (CSOLS) / Junior Hindi Translators (in Sub-ordinate offices) & Hindi Pradhyapak (Central Hindi Training Institute) etc., Examination, 2011.

2. The candidate is directed to report before the undersigned on the date and time mentioned below:

<table>
<thead>
<tr>
<th>SL. NO.</th>
<th>ROLL NO.</th>
<th>RANK NO</th>
<th>NAME S/Shri/Smt.</th>
<th>DATE</th>
<th>TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2201500275</td>
<td>SL / 46</td>
<td>AJAY SHAW</td>
<td>13-02-2017</td>
<td>11 A.M</td>
</tr>
</tbody>
</table>

3. While reporting, the candidate is required to submit the duly filled in Attestation forms (enclosed) in the prescribed proforma in **two sets in original** without fail along with original certificates in proof of (i) Date of Birth, (ii) Educational Qualifications, (iii) Community Certificate (if applicable), (iv) PH/Ex-Serviceman Certificate (if applicable) and any other relevant documents. On satisfactorily completing the verification process, the candidate will be subjected to medical examination.

4. Also please find enclosed the format of Identification and Character Certificate (the same is required to be obtained from two different gazetted officers who have known to the candidate for a minimum period of two years) in **two sets in original** which are to be submitted duly certified at the time of reporting in this Office.
5. Also, if the candidate has been issued with any Show Cause Notice (SCN), the reply of SCN along with proof of having sent the reply to the SSC should be brought at the time of verification without fail.

6. The candidate is also advised to come prepared to stay for 2 working days for completion of the required formalities. It may be noted that the candidate have to make his own arrangement for boarding and lodging during the stay. No Travelling or other expenses will be paid by the Department for attending the Certificate verification and medical examination.

7. It may please be noted that any request from the candidate for rescheduling of dates will not be entertained.

Address for reporting:

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL EXCISE
26/1, NUNGAMBANKAM HIGH ROAD, NUNGAMBANKAM, CHENNAI – 600 034.

K.V.V.G. DIWAKAR
ADDITIONAL COMMISSIONER (CCA)

Encl: 1) Attestation Forms
       2) Identity Certificates.
       3) Character Certificates.

To: The Individuals (By Speed Post)

Copy to:
The Superintendent (Computer), Chennai-I (for display in the Internet)
WARNING

1. The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render the candidate unfit for employment under the Government.

2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc., subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the attestation form has been sent early, failing which it will be deemed to be a suppression of factual information.

3. If the fact that false information has been furnished or there has been suppression of any factual information in the attestation form comes to notice at a time during the service of a person, his/her services would be liable to be terminated.

1. Name in full (IN BLOCK CAPITALS) with alias, if any.
   (Please indicate if you have added or dropped in any stage any part of your name or surname)

2. Present address in full
   (i.e. Village / Thana /
   District or House No. /
   Lane / Street / Road / Town
   and name of District Hqrs.)

3. (a) Home address in full
   (i.e. Village / Thana /
   District or House No. /
   Lane / Street / Road / Town
   and name of District Hqrs.)

   (b) If originally a resident of Pakistan, the address in that country and the date of migration to Indian Union

...........2/-
4. Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>From</th>
<th>To</th>
<th>Residential address in full (i.e. Village / Thana / District or Door No. / Lane / Street / Road and Town)</th>
<th>Name of the Hqrs. of the places mentioned in the preceding column</th>
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<tr>
<th>Members of family</th>
<th>Name (with alias, if any)</th>
<th>Nationality</th>
<th>Place of Birth</th>
<th>Occupation (if employed, giving designation and Office address)</th>
<th>Present postal address and permanent Home address</th>
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<tbody>
<tr>
<td>Father</td>
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<tr>
<td>Wife / Husband</td>
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<td>Brother (s)</td>
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</tbody>
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5. Information to be furnished with regard to son(s) and daughter(s) in case they are studying / living in a foreign country.

<table>
<thead>
<tr>
<th>Name</th>
<th>Nationality (By birth or Domicile)</th>
<th>Place of birth</th>
<th>Country in which studying/living with full address</th>
<th>Date from which studying in the country mentioned in previous column</th>
</tr>
</thead>
</table>

6. Nationality (by birth or Domicile) :

7. (a) Date of birth :
   (b) Present age :
   (c) Age at Matriculation :

8. (a) Place of Birth/District & State in which situated :
   (b) District & State to which you presently belong :
   (c) District & State to which your father originally belonged :

9. (a) Your religion :
   (b) Are you a member of
       (strike out whichever not applicable) : SC / ST / OBC
   (c) Name of the Caste :
   (d) Category of candidature
       (strike out whichever not applicable) : PH / EX-SM / Dependents of
       EX-SM killed in action
10. Educational qualification showing places of education with years in School(s) and Colleges(s) since 15th year of age.

<table>
<thead>
<tr>
<th>Name of School/College with full address</th>
<th>Date of entrance</th>
<th>Date of leaving</th>
<th>Examination(s) passed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

11. (a) Are you holding or have you held any appointment under the Central or State Government or a Semi-Government or a Quasi-Government body or an Autonomous body or a public undertaking or a private firm or institution. If so, give full particulars with dates of employment, up-to-date.

<table>
<thead>
<tr>
<th>period</th>
<th>Designations, Emoluments and nature of employment</th>
<th>Full name and address of the employer</th>
<th>Reasons for leaving previous service</th>
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(b) If the previous employment was under the Government of India / a State Government / an Undertaking owned by or controlled by the Government of India or a State Government / an autonomous body / University / local body.

(state whether you had left service on giving a month's notice under Rule 5 of Central Civil Services (Temporary Service) Rules, 1965, or any similar corresponding rules where any disciplinary proceedings framed against you, or had you been called upon to explain you conduct in any matter at the time you have been served with notice of termination of service, or at a subsequent date, before your services were actually terminated).
12. (a) Have you ever been arrested? : Yes / No
(b) Have you ever been prosecuted? : Yes / No
(c) Have you ever been kept under detention? : Yes / No
(d) Have you ever been bound down? : Yes / No
(e) Have you ever been fined by a Court of Law? : Yes / No
(f) Have you ever been convicted by a Court of Law for any offence? : Yes / No
(g) Have you ever been debarred from any examination or restricted by any University or any other educational Authority / Institution? : Yes / No
(h) Have you ever been debarred / disqualified by any Public Service Commission/Staff Selection Commission for any of its examinations / selections? : Yes / No
(i) Is any case pending against you in any University or any other Educational Authority / Institution at the time of filling up this Attestation Form? : Yes / No
(j) Is any case pending against you in any Court of law at the time of filling up this Attestation Form? : Yes / No
(k) Whether discharged/expelled/withdrawn from any training institution under the Govt. or otherwise? : Yes / No

If the answer to any of the above mentioned questions is “Yes”, give full particulars of the case Viz. arrest/detention/fine/conviction/sentence/punishment, etc., and the nature of the case pending in the Court/University/Educational authority, etc. at the time of filling up of this form.

NOTE : (i) Please also see the ‘WARNING’ at the top of this form.
(ii) Specific answers to each of the questions should be given by striking out “Yes” or “No” as the case may be.
13. Name and addresses of two responsible persons of your locality or two references to whom you are known.

(1)

(2)

I CERTIFY THAT THE FOREGOING INFORMATION IS CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM NOT AWARE OF ANY CIRCUMSTANCES WHICH MIGHT IMPAIR MY FITNESS FOR EMPLOYMENT UNDER THE GOVERNMENT OF INDIA.

Date :
Place :

Signature of the candidate

............7/-
IDENTITY CERTIFICATE

Certified that I have known Shri / Smt./

Kum. ___________________________ Son / Daughter of Shri

_________________________ for the last ____________ years ____________

months and to the best of my knowledge and belief, the particulars furnished by him/her are correct.

Date: __________________________ Signature: __________________________

Place: __________________________ Designation / Status and Address with seal

NOTE: THIS CERTIFICATE IS TO BE SIGNED BY ANY ONE OF THE FOLLOWING.

1. Gazetted Officers of Central or State Government.

2. Members of Parliament or State Legislature belonging to the Constituency where the candidate or his parent /guardian is Originally a resident

3. Sub-Divisional Magistrate / Officers

4. Tahsildars / Deputy Tahsildars authorized to exercise Magisterial powers

5. Principal / Head Master of the recognized School(s) / College(s) / Institution where the candidate studied last

6. Block Development Officers

7. Post Masters

8. Panchayat Inspectors

..........Sl-
I. CHARACTER CERTIFICATE

Certified that I have known Shri / Smt. / Kum. ____________________________
Son / Daughter of Shri ______________________________ for the last _______
years ________________ months and to the best of my knowledge and belief, he / she
bears reputable character and has no antecedents which render him / her unsuitable for
Government employment.

2. Shri / Smt. Kum. ____________________________ is not related to me.

Date :
Place :

Signature :
Designation :
Seal :

II. CHARACTER CERTIFICATE

Certified that I have known Shri / Smt. / Kum ____________________________
Son / Daughter of Shri ______________________________ for the last _______
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ANNEXURE - I

ATTESTATION FORM

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Date :

Place : Signature of the candidate

...........7/-
IDENTITY CERTIFICATE

Certified that I have known Shri / Smt./

Kum. ___________________________ Son / Daughter of Shri

__________________________ for the last ______________ years ______________

months and to the best of my knowledge and belief, the particulars furnished by him/her are correct

Date: ___________________________ Signature: ___________________________

Place: ___________________________ Designation / Status and

Address with seal ___________________________

NOTE: THIS CERTIFICATE IS TO BE SIGNED BY ANY ONE OF THE FOLLOWING:

1. Gazetted Officers of Central or State Government.
2. Members of Parliament or State Legislature belonging to the Constituency where the candidate or his parent /guardian is Originally a resident
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I. CHARACTER CERTIFICATE

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Son / Daughter of Shri _____________________________ for the last ________
years _______________ months and to the best of my knowledge and belief, he / she
bears reputable character and has no antecedents which render him / her unsuitable for
Government employment.

2. Shri / Smt. Kum. _____________________________ is not related to me.

Date :
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