



सेवा कर आयुक्त-II का कार्यालय  
**OFFICE OF THE COMMISSIONER OF SERVICE TAX-II**  
न्यूरी टावर्स, सं.2054 - 1, II एवेन्यू , अण्णा नगर, चेन्नै 600 040  
**NEWRY TOWERS, NO.2054 - 1, II AVENUE, ANNA NAGAR, CHENNAI-40.**

सी.सं/C.NO IV/16/57/2016-STC II(ACES)

दिनांक / Dated : 18.11.2016

**TENDER INVITATION**

Sub: Purchase of Computers and UPS - Reg.

Quotations are invited from reputed vendors for supply of following items:

| Sl.No. | Items  | Approximate quantity required in Numbers. |
|--------|--|---|
| 1.     | All-in-one Desktop (Intel Premium Processor / 2GB RAM/ 500 GB HDD/ 19.5" Monitor/ Windows 10-OS/ Key Board/Mouse/DVDRW/ 1 Year warranty or above). | 15  |
| 2.     | UPS : AC- 600 VA (Wattage-360 Watts)   | 20  |

The quotations should be as per the enclosed Terms and conditions.

The quotations are to be superscribed as 'TENDER FOR SUPPLY OF COMPUTERS AND UPS' and submitted in sealed cover on or before 1700 Hrs on 05.12.2016 at the following address:

The Commissioner of Service Tax,  
Service Tax II Commissionerate,  
Newry Towers, No. 2054-I, IInd Avenue,  
Anna Nagar, Chennai 600 040.

Quotations received after the prescribed date will not be accepted. Interested suppliers should specify the prices inclusive of all taxes in their quotation. The Department reserves the right to accept or reject a whole or any part of any offer without assigning reasons whatsoever and its decision will be final.

  
(E.GANAPATHI)  
ASSISTANT COMMISSIONER (Comp.)

To

1. The PRO for displaying in the Notice Board.
2. Chennai I/II/III/IV Commissionerate Notice Boards thru PRO concerned.
3. Website of Service Tax Commissionerate, Chennai/ CBEC
4. The Divisional Manager, Kendriya Bhandar, Central Revenue Quarters, 15<sup>th</sup> Main Road, Anna Nagar West, Chennai - 600 040.

## **TERMS AND CONDITIONS**

1. The quotation should be marked as "Tender for supply of Computers and UPS" and addressed to the Commissioner of Service Tax II, Chennai .
2. The last date for submission of quotation is 05.12.2016 till 17.00 Hrs. Quotations received after the said date and time will be summarily rejected.
3. The quotation must contain detailed information on the Model, Rate and Warranty period.
4. The rates quoted should be inclusive of all taxes and allied installation charges. Price is to be quoted along with brand name. Rate must be shown in figures as well as in words.
5. Quotations for items of lower configuration than are specified above will be summarily rejected.
6. The quotations should be signed by the authorized person and his full name and status should be indicated below his signature.
7. All alterations in the rates should be signed in ink otherwise the quotation/tender will not be considered.
8. The quotations should be valid for at least 30 (Thirty days).
9. Details of local "After Sales Service Facility" including name, address, contact Nos. etc should also be furnished with the quotation
10. Computers and UPS shall be supplied along with the manufacturer's warranty support documents and installed at the premises of this Commissionerate.
11. Number of Computers and UPS purchased may be less or more than the quantity intended for now.
12. The tendering authority reserves every right to cancel/change the above Tender Notice partly or wholly at any time without assigning any reason.