

दूरभाष / Telephone : 044-28335061

फैक्स / Fax : 044-28331113



भारत सरकार / GOVERNMENT OF INDIA

वित्त मंत्रालय / MINISTRY OF FINANCE

राजस्व विभाग / DEPARTMENT OF REVENUE

केन्द्रीय उत्पाद शुल्क के प्रधान मुख्य आयुक्त का कार्यालय, चेन्नै अंचल
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL EXCISE
CHENNAI ZONE

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034

26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

C.No.II/34/05/2013-CCA-Estt

Date: 27 /09/2016

To
The Chief Commissioner of Service Tax Zone, Chennai.
The Chief Commissioner of Central Excise, Coimbatore Zone
The Chief Commissioner of Customs (Preventive) Zone, Trichy.

Sir/ Madam,

Subject:- Estt-CCA- Draft Revised Seniority List in the grade of
Superintendent as on 01.01.2013 of the combined Central Excise
Cadre Commissionerates in Chennai Central Excise/Service Tax/
Coimbatore Central Excise & Customs (Preventive) Zones- Issue
of -Reg.

Please refer to this office letter of even number dated 12.12.2013, circulating the
Final Seniority List in the grade of Superintendent as on 01.01.2013.

2. Consequent to review DPC meeting held on 26.07.2016 and subsequent issue of
Promotion/regularization order No.86/2016 dated 24.08.2016, the seniority position and
date of promotion of some of the officers have been revised. Hence, the draft revised
Seniority list as on 01.01.2013 (copy enclosed) in the grade of Superintendent has been
issued and the same may be brought to the notice of all Superintendents working under
your jurisdiction (including those on loan basis to other Commissionerates/ Directorates).

3. The draft revised Seniority list consists of two parts. Annexure-A contains the
names of the Superintendent working as on 01.01.2013 and Annexure-B contains the
names of the Superintendents who were enlisted in the Final Seniority list issued as on
01.01.2009 but vacated the post on the events indicated against their names. The draft
revised Seniority List may please be circulated among all Superintendents as appearing in
Annexure-A of the Seniority List and dated acknowledgement, obtained from each
individual in the enclosed format may be forwarded to this office on or before
07.10.2016.

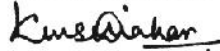
4. Representations requesting correction if any in the Seniority lists, shall be sent to
this office on or before 17.10.2016 in the prescribed format along with relevant
documents. The claim of the individual shall be duly verified with the Service Books of

the officers concerned and attested by the Administrative Officer concerned. The individuals may also be informed that once they accept the fixation of seniority and furnishes the acknowledgment, representations on any discrepancy in the fixation of seniority received after the above mentioned date will not be entertained.

5. Further, it is informed that the Seniority List now issued is subject to the outcome of pending cases, if any, in various judicial fora.

This is issued with the approval of Competent Authority, Cadre Control, Tamilnadu & Puducherry.

Yours faithfully,



(K V V G DIWAKAR)

ADDITIONAL COMMISSIONER (CCA)

Copy to:

The Principal Commissioner / Commissioner, Central Excise, Chennai-I/II/III/IV/ Audit-
III/Appeals-I/II/Puducherry

The Commissioner, LTU, Chennai

The Additional Commissioner (LTU Audit), Chennai.

The A.O, CCO / CF-CCA, Central Excise, Chennai Zone.

The Superintendent, Computer Section, Chennai-I for placing in the official website.

Copy to:

All General Secretaries, Superintendent Associations, Tamilnadu & Puducherry.

ACKNOWLEDGEMENT
REGARDING CORRECTNESS OF SENIORITY POSITION

Certified that I have carefully perused the Draft Revised Seniority List in the grade of Superintendent as on 01.01.2013 and found correct.

Signature with date:
Name:
Designation:
Place of working:

Certified that I have carefully perused the Draft Revised Seniority List in the grade of Superintendent as on 01.01.2013 and found certain discrepancies and have submitted a detailed representation to the concerned controlling officer, in respect of the discrepancies noted.

Signature with date
Name:
Designation:
Place of working:

Note: strike out whichever is not applicable.

CERTIFICATE TO BE FURNISHED BY THE ADMINISTRATIVE OFFICER OF COMMISSIONERATE HQRS / DIVISIONAL ADMINISTRATIVE OFFICER WHILE FORWARDING THE REPRESENTATIONS FROM INDIVIDUALS REGARDING FIXATION OF THEIR SENIORITY WITH REFERENCE TO THE DRAFT REVISED SENIORITY LIST AS ON 01.01.2013 IN THE CADRE OF SUPERINTENDENT.

Certified that the individual has accepted the fixation of his/her seniority position in the revised draft seniority list of Superintendent as on 01.01.2013 / the individual has not accepted the fixation of his/her seniority and has submitted a representation and the particulars have been verified with relevant records and the claim of the individual is found to be correct.

SIGNATURE OF THE A.O WITH DATE

Name of the A.O

with office seal

CERTIFICATE

(For use when modification is required)

Certified that, I have carefully perused the Draft Revised Seniority List in the cadre of Superintendent as on 01.01.2013 and found that the following discrepancies are required to be rectified.

	As appearing in the Seniority List	Modification required
Employee Code		
Name		
Category		
Date of Birth		
Date of first Appointment		
Date of Confirmation		
Date of Appointment in the present grade		
Educational Qualification		

Signature :
Name:
Designation:
Office:

Certified that the above particulars furnished by the official have been verified with his/her Service Book and found to be correct and requires modification in the Seniority List.

Signature(with date):
Name:
Designation:
Office: