



केन्द्रीय उत्पाद शुल्क के आयुक्त का कार्यालय, चेन्नै - IV आयुक्तालय
**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE
CHENNAI - IV COMMISSIONERATE**

692, एम.एच.यू. कॉम्प्लेक्स, नन्दनम, चेन्नै-600035

692, M.H.U.COMPLEX, NANDANAM, CHENNAI-600 035

दूरभास/Tel: 24330066, 24310327 फ़ैक्स/Fax: 24312797 इ-मेल/Email: ch4tech@gmail.com

सी. सं. / C.No.IV/16/ 64 /2010-Tech (PF1)

दिनांक / Dated: 15 .09.2015

TRADE NOTICE No. 13/2015

Sub: Implementation of Sevottam - Notification of Public Grievance Officer-Reg.

Attention of the Trade is invited to Trade Notice No. 11/2015 dated 28.08.2015 issued by this Commissionerate on the above subject. To provide an efficient and transparent mechanism for collection of indirect taxes and enforcement of cross border controls with a view to encourage voluntary compliance, the Central Board of Excise & Customs has documented its citizens' charter. It also provides mechanism and system for redressal of public grievances at Commissionerate level.

2. For redressal of Public Grievances & Complaints, the undersigned, **Shri K.M. Ravichandran, Commissioner of Central Excise, Chennai IV Commissionerate** would be the Public Grievances officer of this Commissionerate. The contact details for this purpose are given below.

(i) **Landline : 044-24337705**

(ii) **Fax : 044-24312797**

(iii) **Online (CPGRAMS) systems <http://pgportal.gov.in>**

3. This is for information of the Trade, Industry and all concerned.

4. This supersedes the Trade Notice No. 11/2015 dated 28.08.2015.

K.M. Ravichandran
16/9/2015

(के.एम.रविचंद्रन/ K.M. RAVICHANDRAN)

आयुक्त /COMMISSIONER

Copy Submitted to: The Chief Commissioner of Central Excise, Chennai.

- To: 1. The Trade & RAC Members (As per mailing list)
2. The AC/DC of all Divisions and Sections of this Commissionerate.
3. The P.S to Commissioner and the Steno to Additional Commissioners.

Copy to: The PRO, for displaying in the Notice Board.