



6. The officers under orders of posting and transfer should prepare a note of pending and important issues before obtaining relief from respective charges with a copy to the immediate controlling officer.

7. This order is issued with the approval of Competent Authority, Cadre Control, Tamil Nadu & Puducherry.

*R. Jagannathan*  
( R. JAGANNATHAN )  
ADDITIONAL COMMISSIONER (CCA)

**To**

The individuals. (Through the officer concerned)

**Copy Submitted to:**

The Chief Commissioner of Service Tax, Chennai.

**Copy to:**

The Commissioners of Central Excise, Chennai -I / II/ III / IV/ Puducherry.

The Commissioner of Service Tax-I/II/III/, Chennai.

The Commissioner, LTU, Chennai.

The Commissioner, Central Excise, Audit-I/Audit-II

The Commissioner of Service Tax (Audit), Chennai.

The Supdt. Computer Section, Chennai-I - For display in official Website.

Hindi Cell- **For translation**

The Gen. Secretary, Ministerial Officer's Association, Chennai.

Master file / Spare.