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GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE: CHENNAI-III
26/1: Mahatma Gandhi Road: Nungambakkam: Chennai 600 034

TRADE NOTICE NO. 2/2015

DATED:08.06.2015

Sub :- Introduction of facility of payment of rebate / refund claims amount directly to the assessee / exporters' Bank Account - Reg.

Consequent to sanction of rebate / refund claims by the competent authority, cheques are being issued and the same are sent by Registered Post or handed over to the authorized person in person. The present procedure entails paper work and man power deployment by the claimants as authorized persons are required to visit the departmental offices for collection of refund cheques. There are also instances where cheques are returned due to incomplete address or change in address or some other clerical errors. All these lead to delay in realization of refund amounts by the claimants. Therefore, as a trade facilitation measure, the facility for payment of refund amount directly to assessee's / exporter's bank account is being introduced for all refunds / rebates sanctioned by Chennai Central Excise and Service Tax Zone.

2. The following procedure is prescribed for implementation of the above facility:-

Procedure
For all fresh claims filed on or after 01.07.2015 , the claimants shall provide one time authorization in duplicate duly certified by the beneficiary bank in the format Annexure A enclosed to this Trade Notice along with a cancelled cheque containing IFS code. For all subsequent claims, the claimant shall produce a self attested copy of the authorisation already submitted to the refund sanctioned authority
For all pending claims, where refund orders have not been issued before 01.07.2015, the claimants shall provide the necessary authorisation in duplicate duly certified by the beneficiary bank on or before 01.07.2015.
All the refund sanctioned authorities are authorized to order for payment of refund under the system of Electronic payment of rebate/refund amounts through RTGS / NEFT facility, through Authorized Banks as detailed below:-

Designation of the Refund sanctioning authority Deputy / Assistant Commissioner	Name of the Bank
Maraimalai Nagar Dn	SBI, Tambaram
Ranipet Dn	SBI, Ranipet
Vellore Dn	SBI, Main Branch, Vellore
Hosur I & II Dn	SBI, Mookandapalli
<p>Upon receipt of the statement signed by refund sanctioning authorities and the cheque for the consolidated refund amount, the bank would credit the refund amount to the respective accounts of the claimants through NEFT/RTGS after deducting the applicable NEFT/RTGS charges as per RBI guidelines</p>	

3. In case of any difficulty, the claimant may contact their jurisdictional Commissioner.

4. The contents of this Trade Notice may be brought to the notice of all the members of trade, exporters and other stakeholders.

(ISSUED IN FILE C.NO IV/16/82/2014 -Ex.Pol)

Encl: as above

R/S
8/6/2015
(RAJESH SODHI)
COMMISSIONER

To

1. TRADE/DEPARTMENT as per Mailing List.
2. RAC Members.
3. The Branch Manager of the bank listed above through Divisional Office
4. Superintendent, Computer Section - For uploading on the website

AUTHORIZATION

To,
The Deputy / Assistant Commissioner,
.....

Madam/Sir,

Subject:- Authorisation for Refund/Rebate- Reg.

I/We authorize payment/credit of sanctioned rebate/ refund amount of Central Excise/ Service Tax for all my rebate/ refund claims filed at your office directly to my Bank account through RTGS/ NEFT after deduction of applicable RTGS/ NEFT charges, as per RBI guidelines. In case of any remittance made by mistake or duplicated, I/we undertake to re-credit the same to the Department. I hereby declare following details for the purpose.

1	Name & address	
2	15 Digit CEX/ Service Tax Registration No	
3	Constitution of the business Proprietorship/Partnership/LLP/Private Ltd/Public Ltd/Other	
4	DETAILS OF APPLICANT	
	Address :	
	Telephone/Mobile No.	
	Email ID	
5	BANK ACCOUNT DETAILS OF THE REGISTERED ASSESSEE TO WHICH SANCTIONED REFUND AMOUNT IS TO BE DEPOSITED.	
	Name of The Bank	
	Branch Bank Account No	
	IFS Code	
	Type of Bank Account : Saving A/c Current A/c	

I/We fully understand that any information furnished in the application if found incorrect or false will render me/us liable for any penal action or other consequences as may be prescribed in law or otherwise warranted.

Place :

Signature :

Date :

Name :

Designation :

[Proprietor / Partner / Director / Authorized Signatory]

Enclosed: (1) Photocopy of cancelled blank Cheque.

BANK VERIFICATION

Certified that above details are tallied with Bank records and found correct.

Signature

Name

Seal of the Bank

Note:

1. In case the authorisation is signed by authorised Signatory, the Bank Manager shall verify and confirm that said authorised Signatory is authorised by the firm/ company to transact with the Bank.

2. All information shall be mandatorily filled/provided.

OFFICE OF THE ASST./ DY. COMMR

C.No. _____

Dated _____.

To,
The Branch Manager,
..... Bank
Sir,

Sub : Payment of refund claims amount directly to the assessee's /
exporter's Bank account through RTGS/NEFT - Regarding

Please find enclosed herewith a Cheque No. dated for an amount of Rs.and a list of refund/ rebate claims (in duplicate) sanctioned by the undersigned during the period from _____ to _____ in favour of the beneficiary, whose details are provided as under:-

Sl.no	Beneficiary name	Name of the Beneficiary Bank	Beneficiary Bank account No	IFSC Code no.	Refund amount sanctioned	Remitter's account No.	Ref no of the sanction order
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

2. Please remit the amount mentioned in col. No.6 of the Table above through RTGS/ NEFT by debiting our account no. mentioned above.

3. It is requested to recover RTGS/ NEFT charges as per RBI guidelines, leviable on the said sanctioned amount and remit the balance amount to the Bank account of the beneficiary.

4. The details of the beneficiary have also been sent through my official e-mail account viz. _____.

5. It is requested to return the duplicate copy of Annexure B duly certified by the Bank. In case of non-remittance, please provide reasons for the same with further advice, if any.

Yours faithfully

Encl. Cheque No.dated for Rs.

Office Seal

Signature with date:

Name

Designation

Telephone no.