



केन्द्रीय उत्पाद शुल्क के आयुक्त का कार्यालय, चेन्नै - IV आयुक्तालय  
**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE  
CHENNAI - IV COMMISSIONERATE**

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सी सं C.No.IV/16/64/2010-Tech

दिनांक Dated: 28 .08.2015

**TRADE NOTICE NO. 11/2015**

Subject: Implementation of Sevottam – Appointment of Public Grievance Officer. – Reg.

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To provide an efficient and transparent mechanism for collection of indirect taxes and enforcement of cross border controls with a view to encourage voluntary compliance, the Central Board of Excise & Customs has documented its citizens' charter. It also provides mechanism and system for redressal of public grievances at Commissionerate level.

For redressal of public grievances & complaints, Smt.T.R.Gajalakshmi- Additional Commissioner of Central Excise is appointed as the Public Grievance Officer of this Commissionerate. This is for information of the Trade, Industry and all concerned.

  
**(R.MANGABABU)  
COMMISSIONER**

Copy Submitted to:

The Chief Commissioner of Central Excise, Chennai.

To

The Trade & RAC Members (As per mailing list)

The AC/DC of all Divisions of this Commissionerate.

The AC/DC of all Sections in Headquarters.

The P.S to Commissioner and Additional Commissioner, Chennai IV  
Commissionerate

Copy to:

The Superintendent, Computers, Chennai -IV.... for placing the TN in the  
Intranet and Departmental Web site.