

Computer

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**OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS  
CHENNAI CUSTOMS ZONE,  
With FLOOR, KRISHNA BLOCK,  
No.60, RAJAJI SALAI, CUSTOM HOUSE, CHENNAI-600 001.**

F.No.S2/273/2015-CCO(Admn.)

21.12.2015

**CIRCULAR**

Sub:Admn.-Formation of Committee to process and recommend applications for financial assistance/advances for officers and staff in Chennai Customs Zone/Central Excise Zone/Service Tax Zone/Directorates and in other areas in Tamil Nadu affected by the recent floods-reg.

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Ms. Vanaja N Sarma, Member (P&V) & Zonal Member in charge of South Zone, CBEC visited Chennai and interacted with officers and staff and Service/Staff Associations of Customs/Central Excise/Service Tax/Directorates in Chennai under CBEC on 17.12.2015.

2. Member(P&V) conveyed the deep concern of CBEC on the devastation caused by the recent floods in Chennai and other parts of Tamilnadu and the suffering caused to many of the officers and staff of the Chennai Central Excise, Service Tax and Customs Zones/Directorates as and in other areas in Tamil Nadu.

3. After hearing the views and suggestions of the officers and staff as well as various associations, Member (P&V) directed that a Committee be formed to process/scrutinise and recommend the applications for grant of advance/financial assistance received from the officers and staff, who have been affected by the recent floods in Chennai.

4. Accordingly, the Committee has been formed as follows:-

Sl.No.	Name	Designation	
1.	J.M.KENNEDY	Commissioner of Central Excise, Chennai III Commissionerate Chennai	Chairman
2.	T.ARIVAZHAGAN	Deputy Commissioner of Customs( Preventive General), Chennai III Commissionerate, Custom House, Chennai.	Member
3.	A.V.T.BHARATHIDHASAN	Deputy Commissioner of Central Excise, Chennai I Central Excise Commissionerate, Chennai.	Member
4.	V.R.VISWANATHAN	Asst. Commissioner, CCO Service Tax	Member

5. A Proforma is enclosed with this Circular to ascertain the damage/loss suffered by the affected officers/staff so as to apprise the CBEC for consideration of grant of financial assistance/advances.

6. The officers and staff should file the applications to their jurisdictional Commissioners/Principal Commissioners/ADGs **on or before 30.12.2015 positively**. After making suitable enquiries about the veracity of the claims made in the applications, the same and after due diligence, the applications with suitable recommendations may be forwarded to the above mentioned Committee by the jurisdictional Commissioners/Principal Commissioners/ADGs. The Committee will process the applications and recommend the same for submission to the Ministry.

7. It may be ensured that processed applications in the correct proforma **with suitable recommendations** are sent by the jurisdictional Commissioners/Principal Commissioners/ADGs to the Committee **on or before 6<sup>th</sup> January, 2016 positively**.



(S.RAMESH)

CHIEF COMMISSIONER OF CUSTOMS  
CHENNAI CUSTOMS ZONE

Encl: As above.

To

1. The Chief Commissioner of Central Excise/Service Tax Zones, Chennai/Coimbatore/CC Preventive, Trichy.
2. The Principal Commissioners of Customs/Central Excise/Service Tax, Chennai Zone
3. The Commissioners of Customs/Central Excise/Service Tax/LTU/Audit/Commissioner (AR), CESTAT, SETTLEMENT COMMISSION, Chennai Zone/Coimbatore/Madurai/Salem/Tirunelveli/Trichy/Trichy (Prev)/Tuticorin.
4. The Addl. Director General, Directorate of Vigilance/DRI/DGCEI/Directorate of Tax Payer Services/Systems/Valuation
5. All Service/Staff Associations of Customs/Central Excise/Service Tax, Chennai Zone.

Copy to:

The Member (P&V), CBEC, New Delhi ...for kind information.